



# The Howrah District Central Co-operative Bank Ltd.

*Legacy of a Century*

## NOTICE INVITING e-TENDER

e-NIT NO:- HWB/HO/2115/2025-26

Dated: 20-02-2026

The Howrah District Central Co-operative Bank Ltd, is inviting e-tender for the works mentioned below, through electronic tendering (e-tendering) from eligible and resourceful contractors with financial capability having credentials as per eligibility criteria stated below.

(Submission of Bid through **online**)

Sl. No.	NAME OF THE WORK	Estimated Amount including GST (Rs.)	EMD (Rs.)	Time of Completion
1	INTERIOR WORKS OF THE HEAD OFFICE OF THE HOWRAH DISTRICT CENTRAL COOPERATIVE BANK LTD. SITUATED AT P.O. & P.S. ULUBERIA, DIST. HOWRAH	8,33,493.00	16,670.00	21Days

1. In the event of e-filling, intending bidder may download the tender documents from the website <https://www.tenderwizard.com/eproc> directly.
2. An Earnest Money Deposit (EMD) is to be deposited in A/C No. 11245220404 of Head Office bearing IFSC: SBIN0000199 of the Bank and the UTR No has to be mentioned in the quotation. Quotation received without UTR No. will not be considered as a valid quotation. Earnest money received from other unsuccessful tenders will be returned without interest on demand.
3. Bidders who wish to participate in online tenders will have to register with the website (<https://www.tenderwizard.com/eproc>) through the "**Register**" link provided on the home page. Registration charges in e-Tendering Website for Vendor/Supplier is Rs.2,000/- plus GST.
4. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in SL No.16.
5. The prospective tenderer will be considered only if the **TECHNICALBID** of the tenderer is found qualified by the 'Tender Evaluation Committee' of the Bank. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
6. **Eligibility criteria for participation in the tender.**

i. **Credentials:-For 1<sup>st</sup> Call of e-NIT:-**

Registration No. 309 dated 19-09-1919

Head Office: Uluberia, Dist: Howrah, West Bengal, PIN: 711316

Phone: (033) 3570 2749 / Email: dccbhowrah@gmail.com



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- a) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the total estimated amount put to tender during last 5 (five) years prior to the date of issue of the tender notice; or,
- b) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the total estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,
- c) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (a) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer

## 7. Retention Money

Retention money towards performance Security amounting to 10% (Ten percent) of the value of the work shall be deducted from the running account bill of the tenderer. No interest will be paid on Retention Money.

8. Joint Ventures will not be allowed.
9. Disputes shall be covered u/S 102 of the West Bengal Co-operative Societies Act, 2006
10. Payment certificate & work order will not be treated as credential.
11. Conditional/Incomplete tender will not be accepted under any circumstances.
12. **The Bank is not bound to accept the lowest rate if otherwise ineligible.**
13. Prices of the above item should be inclusive of all Taxes, GST, Duties, Work contract Tax & delivery cost etc. GST amount should be mentioned separately for each item positively
14. A comprehensive PDF file, comprising:
  - i. The GST Certificate& Return
  - ii. Current Trade License
  - iii. PAN Card and
  - iv. P Tax Challan.
  - v. P. Tax Certificate
  - vi. Credential
  - vii. IT File Last 3 Years
  - viii. Audited B/S & P/L last 3 years

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## 15. Date and Time Schedule

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	22-02-2026 11:00 AM onwards
2	Documents download/sell start date (Online)	22-02-2026 11:00 AM onwards
3	Documents download/sell end date (Online)	02-03-2026 till 2:00 PM
4	Bid submission start date (On line)	22-02-2026 11:00 AM onwards
5	Last Date of submission of original copies for the cost of Tender, Documents and Earnest Money Deposit (Online)	02-03-2026 till 3:00 PM
6	Pre Bid Meeting	26.02.2026 at 1 P.M.
7	Bid Submission closing (On line)	02-03-2026 till 3:00 PM
8	Bid opening date for Technical Proposals (Online)	02-03-2026 at 4:30 PM
9	Bid opening date for Financial Bid	To be notified later

## 16. E-Tender process to be followed:

This Tender will follow e-Tendering process (e-bids) as under which will be conducted by Bank's authorized e-Tendering Service Provider M/s. Antares Systems Ltd. through the website <https://www.tenderwizard.com/eproc>.

Following activities will be conducted online through above website:

- Submission of Technical Bid & Price Bid by the Vendor
- Opening of Technical Bid & Price Bid by the Bank
- Clarification, if any, sought by the Bank
- On-line evaluation by the Bank

17. Bidders who wish to participate in online tenders will have to register with the website (<https://www.tenderwizard.com/eproc> through the "**Register**" link provided on the home page. Registration charges in e-Tendering Website for Vendor/Supplier is Rs.2,000/- plus GST.

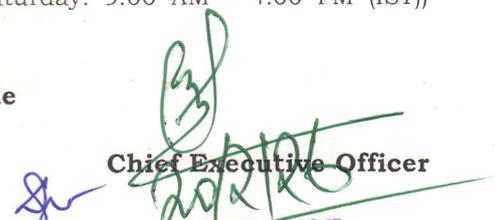
18. THE BANK AUTHORITY RESERVES THE RIGHT TO ACCEPT AND/OR REJECT ANY OR ALL THE TENDERS WITHOUT ASSIGNING ANY REASONS THERETO AND THE BANKS DECISION SHALL BE BINDING AND FINAL.

19. For any queries, please contact: 033-3570-2749 (from 11:30 a.m. to 4:30 p.m.) on all working days.

**E-Tender Vendor Help Desk:** 9073677150 / 9073677151 / 9073677152 / 9674758723 / 9674758726 / 9674758506 / 9686449042 / 9708966660 / 9044314492 / 8951944383 / 9771414548 / 9708966664 / 9731967722 / 9606921010

**Contact Person:** Mr. Kushal Bose, Mob: 9674758719, E-Mail: [helpdesk857@etenderwizard.com](mailto:helpdesk857@etenderwizard.com)  
Office Hours: (Monday – Friday: 9:00 AM – 06:00 PM (IST) and Saturday: 9:00 AM – 4:00 PM (IST))  
(Exclusion: Sunday, Holidays and 2nd and 4th Saturday)

**Encl: Floor Plan & Estimated Cost as per latest PWD Schedule**

  
Chief Executive Officer  
The Howrah Dist. Central Co-op Bank Ltd.  
Head Office: Uluberia, Howrah

Registration No. 309 dated 19-09-1919

Head Office: Uluberia, Dist: Howrah, West Bengal, PIN: 711316

Phone: (033) 3570 2749 / Email: [dccbhowrah@gmail.com](mailto:dccbhowrah@gmail.com)

# SUDIPTA KUMAR DE

CONSULTING CIVIL ENGINEER

(LBS, Uluberia Municipality)

LBS, Haldia Municipality

Panelled Engineer, Zilla Parishad,

H.A.R.D. Bank, Other Banks.

Residence Cum Office :

FATEPUR (Near Garuhata Bridge),

ULUBERIA, HOWRAH-711315

Ph. No. :- 2661 0138 (033), Mob.- 9432342138

\* PLANING (ANY BUILDING)

\* SITE PLAN

\* ESTIMATION

\* SUPERVISION

\* SURVEYING

\* LABOUR CONTRACT

\* STRUCTURAL DESIGN

\* SOIL TEST

\* BUILDING CONTRACT

\* INTERIOR DECORATION

\* MODEL MAKING (Building)

● SUPPLY OF BUILDING MATERIALS

Ref. No. ....

Date.....

## ESTIMATED COST FOR NEW INTERIOR WORKS OF THE FIRST FLOOR OF EXISTING BUILDING OF HOWRAH DISTRICT CENTRAL COOPERATIVE BANK LTD. (HEAD OFFICE) AT ULUBERIA, DISTRICT-HOWRAH

CURRENT MARKET RATES ARE CONSIDERED

Srl. No.	DESCRIPTION OF ITEMS OF WORKS	QUANTITY	RATE (Rs.)	UNIT	AMOUNT (Rs.)
<u>ALL DIMENSIONS ARE IN MILI METERS</u>					
1.	<b>CEO CABIN</b> Supply and installation Ply Wood table(Size:1800X900X750) make Maruti Gold Red Core 710 ply structure 6 mm.back inside,0.75 mm.laminate out side and 1 mm.laminate edged laminate. Hard were will be Godrej lock,SS handle,SS hinge, SS screw etc. all finished.	1	16500	Each	16500.00
	Same for 1200X450X750(h) side table. Thickness of ply for drawers will be 12mm.	1	10500	Each	10500.00
2.	<b>DEPUTI MANAGER CABIN</b> Supply and installation Ply Wood table(Size:1500X750X750) make Maruti Gold Red Core 710 ply structure 6 mm.back inside,0.75 mm.laminate out side and 1 mm.laminate edged laminate. Hard were will be Godrej lock,SS handle,SS hinge, SS screw etc. all finished.	1	13500	Each	13500.00
	Same for 1050X450X750(h) side table. Thickness of ply for drawers will be 12mm.	1	10500	Each	10500.00
3.	<b>MANAGER CABIN</b> Supply and installation Ply Wood table(Size:1200X600X750) make Maruti Gold Red Core 710 ply structure 6 mm.back inside,0.75 mm.laminate out side and 1 mm.laminate edged laminate. Hard were will be Godrej lock,SS handle,SS hinge, SS screw etc. all finished.	5	11500	Each	57500.00
	Same for 1200X450X750(h) side table. Thickness of ply for drawers will be 12mm.	5	10500	Each	52500.00
4.	<b>CABINET IN MANAGER'S CABIN</b> Supply and installation Ply Wood wall cabinet(Size:1800X 400X1800)make Maruti Gold RedCore 710 ply structure 6 mm. back inside,0.75 mm.laminate out side and 1 mm.laminate edged laminate.Hard were will be Godrej lock,SS handle, SS hinge, SS screw etc. all finished. C.O.....	5	34650	Each	173250.00
	Thickness of ply for drawers will be 12mm.				334250.00

20.02.26

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CONSULTING CIVIL ENGINEER

(LBS, Uluberia Municipality)

LBS, Haldia Municipality

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Ph. No. :- 2661 0138 (033), Mob.- 9432342138

- \* PLANING (ANY BUILDING)
- \* SITE PLAN
- \* ESTIMATION
- \* SUPERVISION
- \* SURVEYING
- \* LABOUR CONTRACT
- \* STRUCTURAL DESIGN
- \* SOIL TEST
- \* BUILDING CONTRACT
- \* INTERIOR DECORATION
- \* MODEL MAKING (Building)

● SUPPLY OF BUILDING MATERIALS

Ref. No. ....

Date.....

B.F..... 334250.00

## 5. WORKING STATION AREA

Supply and installation Ply Wood table(Size:1800X600X750)  
make Maruti Gold Red Core 710 ply structure 6 mm.back  
inside,0.75 mm.laminate out side and 1 mm.laminate edged  
laminate. Hard were will be Godrej lock,SS handle,SS hinge,  
SS screw etc. all finished.

11 14500 Each 159500.00

Same for 900X450X750(h) side table.

Thickness of ply for drawers will be 12mm.

11 8600 Each 94600.00

## 6. WORKING STATION AREA

Supply and installation Ply Wood table(Size:2100X600X750)  
make Maruti Gold Red Core 710 ply structure 6 mm.back  
inside,0.75 mm.laminate out side and 1 mm.laminate edged  
laminate. Hard were will be Godrej lock,SS handle,SS hinge,  
SS screw etc. all finished.

3 16000 Each 48000.00

Thickness of ply for drawers will be 12mm.

## 7. PARTITION BETWEEN TABLES

(Shown in green colour).

Table top frosted glass(6 mm.thick) partition fitted with  
wooden frame and lamination finish in out side. @ 22000mm X 600mm.

1 45000 Total 45000.00

8. Supply and installation full height partition  
(Size: 1950X3000) structure 50mmX25mm aluminium  
structure both side 6mm ply fixing and out side 1mm  
laminate finished with sliding door(Half glass & half ply).

1 25000 Each 25000.00  
706350.00

Addind 9% for SGST  
Addind 9% for CGST

63571.50

63571.50

Total: 833493.00

Say, Rs.833493

(Rupee eight lac thirty three thousand four hundred and ninety three only.)

See.  
20.02.26.



Signature and seal of the consulting engineer.

**NOTE**

1. WORKABLE AREA FOR INTERIORS ARE SHOWN IN RED AND GREEN COLOURS.
2. WATER PROOF PLY WILL BE 12 MM. THICK.
3. GLASS WILL BE 6 MM. THICK.
4. PARTITION BETWEEN THE TABLES ARE SHOWN IN GREEN COLOURS.
5. D - 900X1950
6. C - CABINET, T - TABLE AND ST - SIDE TABLE
7. PARTITIONS IN-BETWEEN THE TABLES ARE SHOWN IN GREEN LINES. RUNNING LENGTH IS 22050 MM AND HEIGHT IS 750 MM. GLASS WILL BE 6MM THICK, FROSTED AND FITTED IN SUITABLE WOODEN FRAMES.

**PROJECT**

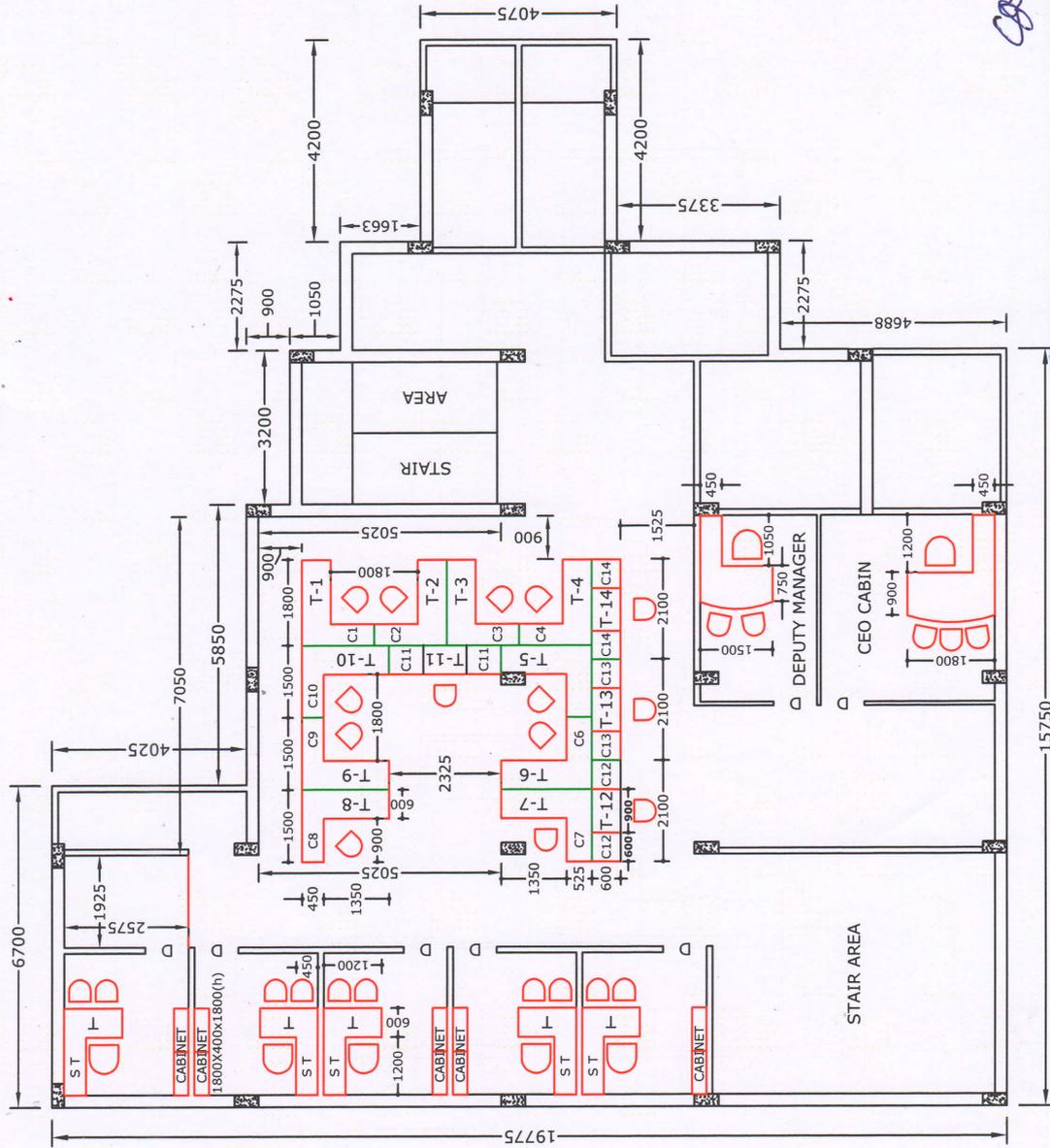
FLOOR PLAN FOR INTERIOR WORKS OF THE FIRST FLOOR OF HOWRAH DISTRICT CENTRAL COOPERATIVE BANK LIMITED, HEAD OFFICE AT PS-ULUBERIA, DISTRICT-HOWRAH

SIGNATURE OF THE AUTHORITY

SIGNATURE & SEAL OF THE CONSULTING ENGINEER  
Sudipta Kumar De

ALL DIMENSIONS ARE IN MILLIMETERS  
SCALE OF PLOTTING IS 1:600

DRAWN FROM AUTO-CAD  
DRAWING CENTRE, S.DE & ASSOCIATES



*S.K. De*

**Sudipta Kumar De**  
**L.B.S. (First Class), Uluberia Municipality**  
 Licence No.: UM/L.B.S./01/20  
 Fatepur, Uluberia, Howrah  
 Mob.: 8336047533 & 9432342138  
 email: sudipta.de07@gmail.com